

**San Ignacio Vistas, Inc.**  
**Homeowners Association Minutes**  
**Board Meeting – October 8, 2018**  
**Approved via email on October 11, 2018**

The meeting was held at 4771 S Prairie Hills Dr. and a quorum of the board was present: Marianne Bishop, Eileen Ridenour and Pat Kelly. Joyce Bulau, Chair of Maintenance and Armando Felix, Landscape Contractor were also in attendance.

The meeting was called to order at 9:10 AM.

**1. SECRETARY**

The Secretary had a stroke the week 9/30 and was in the hospital overnight for observation. It was a very mild episode but cemented the need to have a transition plan for the welfare of the association since she has been our Secretary since 2002 and RSS has been supplying our complete management since 2006.

Notification was received from Don White that he and his wife are selling their home and moving to Prescott and this should take place before the end of 2018. Don has done so much for the association. As we say goodbye we know that wherever they plant their stakes that the community will be all the richer for their presence and we wish them both well.

The next social event scheduled for homeowners is a brunch to be held on December 15. The menu was discussed, and a flier will be sent to homeowners soon, so they can put it on their calendar.

**2. PRESIDENT**

- 1) Linda Nealy and Margaret Grost were appointed members to a Property Review Task Force charged with identifying homes in need of painting as well as any other evident violations to our rules.
- 2) The board is looking into putting into writing the informal contract they have with Reliable Secretary Service (RSS). They also want to establish a plan to create an organized transition by finding someone that is willing to take over RSS when Marianne retires. She is willing to train that person and will be sending an email blast to our membership seeking someone that would be interested in a home business. They would be an employee of RSS.
- 3) The contract with Titan Trash was reviewed and approved by our legal counsel and unanimously approved by the board. The secretary executed the contract and provided it to Titan. (Attachment A)
- 4) A form was created to gather information about tenants when an owner rents their home in SIV. (Attachment B) This will be sent to homeowners when the 2019 Assessment is distributed in early December.
- 5) New language regarding the penalty for delinquent assessments was reviewed and unanimously approved and will be incorporated in the 2019 invoices.

3. **TREASURER**

A draft financial statement ending September 30, 2018 was reviewed. Because the Secretary was gone during September and lost time because of the hospital stay the report was not complete. Attachment C

The draft budget for the Operating Budget for 2019 was reviewed and will need input from the Road Committee for the Reserve expenditures. This will be an item for the November board meeting. Attachment D

4. **ARCHITECTURAL COMMITTEE – Pat Kelly**

See Monthly Report (Attachment E)

5. **LANDSCAPE SUBCOMMITTEE – Joyce Bulau**

Armando Felix attended the meeting and updated the board regarding progress and plans for the balance of 2018. Joyce gave him input on things that needed to be added to their schedule. (Attachment F)

6. **CONTINUING BUSINESS**

This will ratify a unanimous email affirmative vote of the board to tap into the breaker box at lot 20 and do away with the commercial meter located on the del sol monument saving \$36 month. This was completed over the summer. We will be paying the lot owners at 001 and 020 \$120/year for service at each monument.

7. **NEW BUSINESS**

Work with our counsel on developing a written agreement between SIV and RSS.

Determine a location at the North End of Gloria View Court to relocate the bench that is currently located on View Ridge.

Investigate the possibility of building some type of shelter with a new bench between lot 100 and 101 to provide shade for this bench.

Obtain a quote to Landscape the last endcap on Vista Ridge between Gloria Vista and Prairie Hills which should be completed in 2019 before the roads are resurfaced in 2020.

8. **ADJOURNMENT**

With no further business to be conducted the meeting was adjourned at Noon

The next scheduled meeting is November 5, 2018 to be held at the Canoa Hills Center in the Mesquite Room starting at 9 AM.

Respectfully submitted,  
/s/ Marianne Bishop, Secretary

ATTACHMENT A



**8375 North Oracle Road, Suite 100  
Tucson, AZ 85704  
(520) 382-1009~FAX (520) 219-4711  
customerservice@titantrash.biz**

May 28, 2018

Board of Directors  
San Ignacio Vistas Homeowners Association

Thank you for requesting a proposal for Titan to provide trash service for San Ignacio Vistas. Our mission is to provide big service with smaller trucks so we impact your roads less and make less noise while servicing your account. We also provide local ownership and support directly out of Tucson and Green Valley. And best of all Titan was founded by people well versed in the workings of community associations, so we are able to structure our service to fit the specific needs and concerns of a homeowners association.

Below, please find our rates for the services you have requested:

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**1 pickup per week Trash collection  
1 pickup per week Recycle collection**

**\$17.00 per month per home. No startup fee. This price is all inclusive; no fuel surcharges or environmental fees will apply. Customers will be billed individually in quarterly increments.**

**Collection days: Mondays for Trash and Recycle**

In addition to the attached contract, we have also enclosed a 2018 holiday schedule and references from Titan customers.

It would be our pleasure to professionally manage this aspect of your community so that the Board could focus its attention elsewhere. I would welcome the opportunity to personally meet with you to discuss creating a partnership to ensure your trash collection needs are met consistently, economically, and professionally.

Sincerely,

David Way  
President/Operations Manager  
Titan Recycle & Trash

**TITAN RECYCLE & TRASH, LLC  
COLLECTION SERVICE AGREEMENT**

1. **SERVICES.** Customer grants to TRT the exclusive right, and TRT shall furnish equipment and services, to collect and dispose of and/or recycle all of Customer's Waste Materials. Customer warrants that Waste Materials collected under this Agreement shall only be non-hazardous putrescible and non-putrescible solid waste and recyclable materials generated by Customer. Excluded Waste Materials include, and Customer agrees not to deposit or permit the deposit for collection of, any radioactive, volatiles, corrosive, flammable, explosive, biomedical, infectious, biohazardous, regulated medical or hazardous waste, toxic substance or material, as defined by applicable federal, state or local laws or regulations. Also excluded are construction materials, any materials generated by outside contractors (home remodel, landscapers, etc.), and any items deemed unsafe for TRT equipment or employees.
2. **TERM.** The initial term of this Agreement is thirty six (36) months from the signed contract date as set forth in the Service Agreement. This Agreement shall automatically renew thereafter for additional terms of thirty six (36) months each unless either party gives to the other party written notice of termination at least ninety (90) days prior to the termination of the then-existing term.
3. **SERVICES GUARANTY.** If TRT fails to perform the services described or otherwise shall fail to cure a breach of this Agreement within five (5) business days of its receipt of a written demand from Customer, Customer may terminate this Agreement with the payment of all monies due through the termination date.
4. **CHARGES; PAYMENTS; ADJUSTMENTS.** Customer shall pay for the services and/or equipment (including repair and maintenance thereon) furnished by TRT in accordance with the charges in the Service Agreement, within thirty (30) days of the due date of TRT's invoice. Services not paid for within the specified time period are subject to late fees and/or suspension of service until payment is received. TRT may increase the charges to the account for any of the following: increase in disposal; fuel transportation increases; changes in local, state or federal laws or regulations; and acts of God, subject to at least sixty (60) days' prior written notification of Customer; provided that, within such sixty (60) day period, Customer shall be entitled to terminate this agreement with the payment of all monies due through the termination date.
5. **CHANGES.** Changes in the frequency of collection service, schedule, number, capacity and/or type of equipment may be agreed to in writing by the parties.
6. **EQUIPMENT ACCESS.** All equipment furnished by TRT shall remain the property of TRT; however, Customer shall have care, custody and control of the equipment and shall bear responsibility and liability for all loss or damage to the equipment while at Customer's location(s). Customer shall not overload, move or alter the equipment and shall use the equipment only for its intended purpose. At the termination of this Agreement, Customer shall return the equipment to TRT in the condition in which it was provided, normal wear and tear excepted. TRT shall not be responsible for any damage to Customer's property, including pavement, subsurface or curbing, resulting from TRT's provision of services hereunder, except to the extent caused by the negligence or willful misconduct of TRT or its employees or contractors. Customer warrants that Customer's right of way is sufficient to bear the weight of TRT's equipment and vehicles.
7. **INDEMNITY.** TRT agrees to indemnify, defend and save Customer harmless from and against any liability which Customer may be responsible for or pay out as a result of bodily injuries, property damage, or any violation or alleged violation of law, to the extent caused by any negligent act, negligent omission or willful misconduct of TRT of its employees, which occurs during the collection or transportation of Customer's Waste Materials, provided that TRT's indemnification obligations will not apply to occurrences involving Excluded Waste Materials. Customer agrees to indemnify, defend and save TRT harmless from and against any and all liability which TRT may be responsible for or pay out as a result of bodily injuries, property damage, or any violation or alleged violation of law to the extent caused by Customer's breach of this Agreement or by any negligent act, negligent omission or willful misconduct of the Customer or its employees, agents or contractors in the performance of this Agreement or Customer's use, operation or possession of any equipment furnished by TRT.
8. **MISCELLANEOUS.** This Agreement shall be binding on and shall inure to the benefit of the parties hereto and their respective successors and assigns. This Agreement represents the entire agreement between parties. This Agreement shall be construed in accordance with the laws of the State of Arizona. All written notification required by this Agreement shall be by Certified Mail, Return Receipt Requested.

**CUSTOMER**

SAN IGNACIO VISTAS, INC.

Printed Name of Customer

Marianne M. Bishop

Marianne Bishop, Secretary-Treasurer

Authorized Signature and Title

10-8-18

Date

**TITAN RECYCLE & TRASH, LLC**

  
Authorized Signature

10-8-18

Date

## CONTRACT AND TERMS

### General Requirements:

- All work will be performed in a professional and workmanlike manner by trained uniformed personnel, utilizing clean, properly-maintained equipment. Any spilled trash items, especially broken glass, shall be picked up immediately upon noticing the spill.
- Work and equipment shall comply with all federal, state, and county trash collection requirements.
- TRT will provide one (1) 32 gallon container for either trash or recycle to each home that request one at no charge; the initial 32 gallon container may be upgraded to a 65 gallon container for a one-time fee of \$20.00. Additional containers may be purchased (up to two containers per home total) for a one-time fee as follows:
  - 32 gallon \$25.00
  - 65 gallon \$35.00
- Customer guarantees that TRT will be the sole provider of trash and recycle collection within the Association and furthermore bears the responsibility of ensuring such.

### Trash Collection:

- Association to be serviced on the following agreed upon schedule:
  - Trash: Monday
  - Recycling: Monday
- Service days are subject to certain County-observed holidays and will be delayed one day after usual service day; a holiday schedule is attached to this Agreement.
- TRT agrees to use single rear axle, non-CDL truck (26,000 lbs or smaller) to service Association.
- TRT will remove only household, non-hazardous refuse in accordance with the "Services" section of the attached Collection Service Agreement. TRT will not remove construction materials, WET paint, or any materials generated by an independent contractor.
- Residents are required to label sharp or pointed trash, including landscaping debris, and failure to do so may result in non-removal.
- TRT will remove additional landscape materials, tree trimmings, trash bags/containers, etc. so long as materials are bundled, bagged or otherwise contained and of reasonable size and nature, **subject to the discretion of the present TRT truck supervisor**. TRT will NOT handle cactus or other sharp materials directly.
- Contract to include one annual community-wide bulk pickup at no additional charge. Responsibility shall lie with Customer to request and schedule bulk pickup with TRT.

**Charges:**

- TRT will provide services described above for the cost specified in above proposal: \$17.00 per home per month billed to individual customers. No fuel surcharges or environmental fees shall apply. This rate is guaranteed fixed for the length of initial contract, with any subsequent increases to be no more than 3% over the previous year's rate, if deemed necessary. Any rate increases shall be subject to at least sixty (60) days' prior written notification of Customer; provided that, within such sixty (60) day period, Customer shall be entitled to terminate this Agreement with the payment of all monies due through the termination date.
- Customers will be billed quarterly, with payment due on the 1<sup>st</sup> day of the first month of the current service period. Additional late charges and/or collection fees may apply (see Section 4 – Charges; Payments; Adjustments).
- Individually billed customers may place their service on hold for periods of no less than 30 days at a time, at no additional charge. Billing shall be prorated based on hold/resume schedule. One week advance notification required to resume service upon return.

**Amendments**

Contract Effective Date shall be: January 1, 2019

Contract is for services and costs as specified above. These terms may be amended from time to time by the written agreement of both parties.

The undersigned, as authorized representative for San Ignacio Vistas Homeowners Association and Titan Recycle and Trash, respectively, hereby agree to the price and terms set forth in this Agreement.

**San Ignacio Vistas HOA**

Name (print) Mariannne Bishop

Signature Mariannne M. Bishop

Title Secretary-Treasurer

Date 10-8-18

**Titan Recycle and Trash**

Name (print) David Way

Signature David Way

Title President

Date 10-8-18

SAN IGNACIO VISTAS, INC.  
PO BOX 1150  
Green Valley, AZ 85622-1150

Website: [www.sivhoa.org](http://www.sivhoa.org)

Email: [info@sivhoa.org](mailto:info@sivhoa.org)

## **REQUEST FOR TENANT INFORMATION**

We are asking you to provide us with information whenever you are renting your home in San Ignacio Vistas for a period of time of three months or more. If you provide us with the email address or phone number of a tenant who will be there for a shorter amount of time, we will be able to send them invitations to participate in social functions being held while they are renting.

We remind you that according to HUD, at least one of the people occupying the property must be age 55 or older and that no person under the age of 19 will be residing in the property for longer than one month during a calendar year.

Please make your tenants aware of the CC&R's or the Owners Handbook (which is available on our website) so that they can comply with all regulations.

Please complete this form and provide the attached Rental Occupancy Form to any tenant.

Both of these forms are available on our website for your use when you have a new renter.

# SAN IGNACIO VISTAS, INC.

## RENTAL OCCUPANCY FORM

(Please print legibly)

If you cannot complete this form and scan it or attached it to an email, you may provide the following information to us in an email and send it to: [info@sivhoa.org](mailto:info@sivhoa.org)

NAME OF TENANT(s):

ADDRESS OF PROPERTY:

LAND LINE:

CELL:

E-MAIL:

LEASE TERMS: \_\_\_\_\_ FROM: \_\_\_\_\_ TO: \_\_\_\_\_

VEHICLE INFORMATION: MAKE/MODEL: \_\_\_\_\_ PLATE NO. \_\_\_\_\_

### EMERGENCY CONTACT FOR THE ABOVE PROPERTY

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL: \_\_\_\_\_

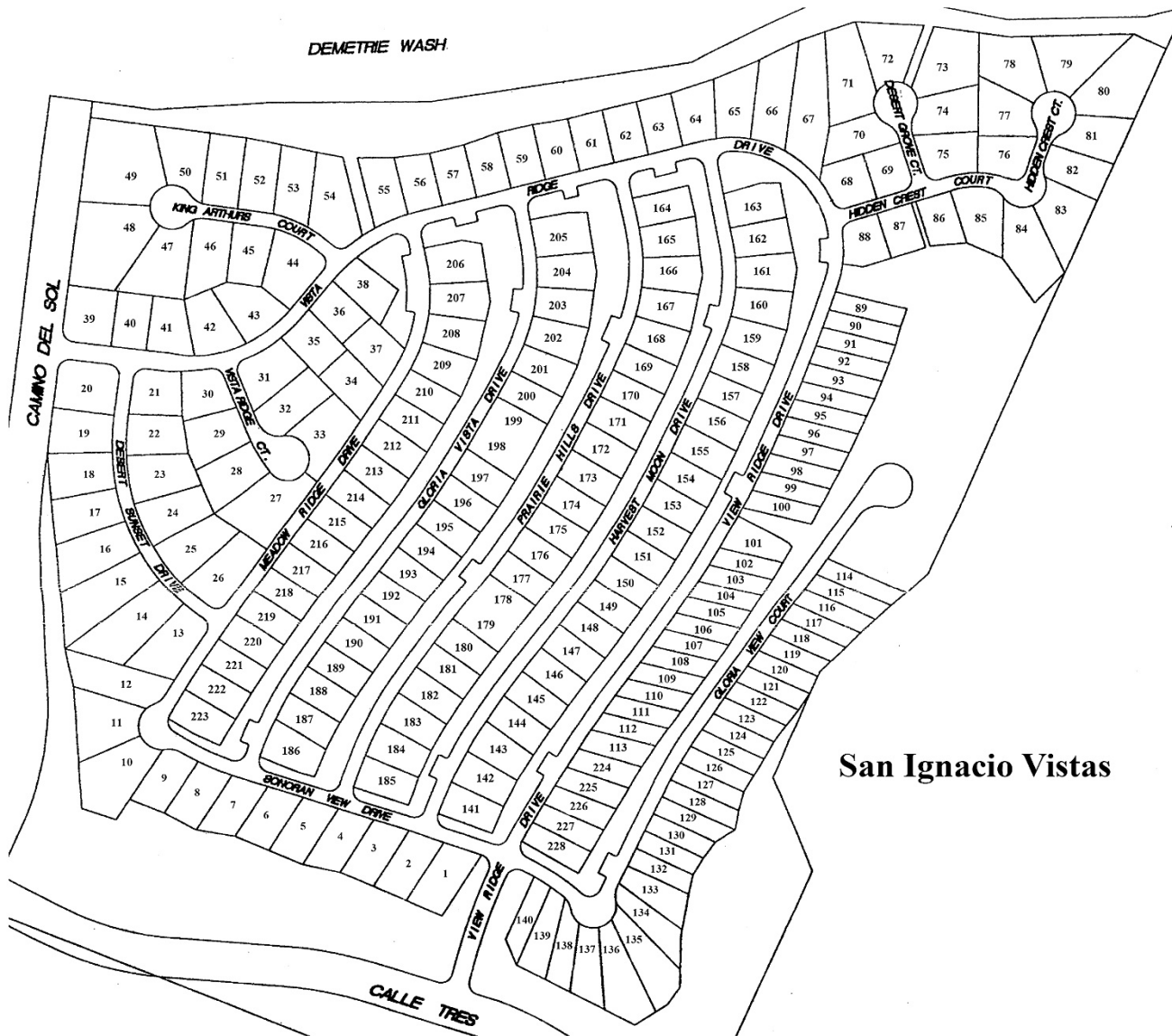
### YOU MAY ALSO MAIL THE COMPLETED FORM TO:

**SAN IGNACIO VISTAS  
P O BOX 1150  
Green Valley, AZ 85622-1150**

**OR**

**Upon arrival in Green Valley you can deposit this form  
In the Homeowner's Association drop-box located in the courtyard of Lot 168,  
4771 S Prairie Hills Drive, in San Ignacio Vistas. See reverse side for map**

# PLOT PLAN FOR SAN IGNACIO VISTAS



**San Ignacio Vistas**

**DROP BOX LOCATED AT LOT 168 ON S PRAIRIE HILLS DRIVE**

## ATTACHMENT C

11:01 AM  
10/10/2018  
Cash Basis

San Ignacio Vistas, Inc.  
Balance Sheet  
As of September 30, 2018

<b>CURRENT ASSETS</b>	<u>OPERATING</u>	<u>RESERVE</u>	<u>TOTAL</u>
<b>120 · COMMERCE CHECKING</b>	45,353		
<b>1502 · COMMERCE RESERVE</b>		37,454	
<b>1507 · WASH FED 5yr 2/13/20 APY 1.93%</b>		64,359	
<b>1509 · COMMERCE CD 6/30/17 APY .98%</b>		103,707	
<b>1510 · WELLINGTON -VWENX (MV = 69,122)</b>		58,046	
<b>1511 · VANGUARD - MM 1.29%</b>		3,633	
<b>1512 · VANGUARD - VTSAX (MV = 39,484)</b>		32,096	
<b>1513 · WELLS FARGO CD 3/30/20 2.55%</b>		240,000	
<b>Total Current Assets</b>	<u><b>45,353</b></u>	<u><b>539,295</b></u>	<u><b>584,648</b></u>
<b>FUND BALANCES</b>			
<b>300 · Operating Beginning Balance</b>	17,891		17,891
<b>3000 · Reserve Beginning Balance</b>		505,413	505,413
<b>Net Increase/(Decrease)</b>			
<b>Total Fund Balances</b>			

	Operating		Reserve		Total Income	
	Actual	Budget	Actual	Budget	Actual	Budget
<b>Income</b>						
<b>Operating Revenue</b>						
400 · Assessments	80,840	80,840	40,000	40,000		
410 · Transfer and Document Fees	2,100	3,600				
420 · Operating Fund Interest	144	130				
430 · Other Income	15	0				
<b>Total Operating Revenue</b>	<u>83,099</u>	<u>84,570</u>				
<b>Reserve Fund</b>						
4200 · Interest & Dividends			17,273	13,000		
<b>Total Income</b>	<u>83,099</u>	<u>84,570</u>	<u>57,273</u>	<u>53,000</u>	<u>140,372</u>	<u>137,570</u>
<b>Expense</b>						
<b>Operating</b>						
<b>Maintenance Expenditures</b>						
500 · Yearly Contract	30,000	40,000				
501 · Invasive Grass	805	3,000				
502 · Tree Trimming	2,142	5,000				
503 · Utilities	431	550				
505 · Other Maintenance	3,414	4,000				
506 · Erosion Mitigation	1,030	3,000				
507 · Plant Replace	1,580	2,500				
5000 · Street Repairs			8,967	9,500		
5002 · Drainage Lines			4,150	4,100		
5003 · Walls/ Monuments			1,101	1,500		
5006 · Erosion Mitigation			9,222	9,400		
<b>Total Maintenance Expenditures</b>	<u>39,402</u>	<u>58,050</u>	<u>23,440</u>	<u>24,500</u>		
<b>Administrative</b>						
510 · Contract Service	9,747	13,000				
511 · Board	367	500				
512 · Legal	325	1,500				
513 · Communications						
513.1 · Computer/ Internet	1,104	1,500				
513.2 · Telephone	788	1,400				
513.3 · Office Supplies	0	50				
513.4 · Printing/Reproduction	570	1,000				
513.5 · Postage/Delivery	388	300				
513.6 · Record Storage	540	540				
<b>Total 513 · Communications</b>	<u>3,390</u>	<u>4,790</u>				
<b>Total Administrative</b>	<u>13,829</u>	<u>19,790</u>				
<b>Other Operating</b>						
521 · Insurance	25	3,400				
522 · Membership Fee - GVC	2,166	2,166				
523 · Taxes and Contingency	175	576				
<b>Total Other Operating</b>	<u>2,366</u>	<u>6,142</u>				
<b>Total Expense</b>	<u>55,597</u>	<u>83,982</u>	<u>23,440</u>	<u>24,500</u>		
<b>Net Income</b>	<u>27,502</u>	<u>588</u>	<u>33,833</u>	<u>28,500</u>		
<b>Beginning Fund Balance</b>	<u>17,891</u>	<u>17,891</u>	<u>505,413</u>	<u>505,413</u>		
	<u>45,393</u>	<u>18,479</u>	<u>539,246</u>	<u>533,913</u>	<u>584,639</u>	<u>557,725</u>

## ATTACHMENT D

San Ignacio Vistas, Inc  
PROPOSED BUDGET FOR 2019

<b>2019 Dues =</b>	540.00	per lot
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Jan - Dec 19

	OPERATING	RESERVE	Comments
<b>Income</b>			
<b>Operating Revenue</b>			
400 · Assessments	82,100	41,000	
410 · Transfer and Document Fees	3,600		12 houses
420 · Operating Fund Interest	130	15,000	
<b>Total Operating Revenue</b>	85,830	56,000	
<b>Total Income</b>			
<b>Expense</b>			
<b>Operating</b>			
<b>Maintenance Expenditures</b>			
500 · Yearly Contract	40,000		
501 · Invasive Grass	3,000		
502 · Tree Trimming	5,000		
503 · Utilities	550		
505 · Other Maintenance	4,000		
506 · Erosion Mitigation	3,000		
507 · Plant Replace	2,500		
5000-Street Repairs		14000	
5002-Drainage Channels			
5003-Retaining Walls & Monuments			
5006-Erosion Mitigation			
<b>Total Maintenance Expenditures</b>	58,050	36,530	
<b>Administrative</b>			
510 · Contract Service	13,200		
511 · Board	500		
512 · Legal	1,500		
513 · Communications			
513.1 · Computer and Internet	1,500		
513.2 · Telephone	1,400		
513.3 · Office Supplies	50		
513.4 · Printing/Reproduction	1,000		
513.5 · Postage/Delivery	300		
513.6 · Record Storage	540		
<b>Total 513 · Communications</b>	4,790		
<b>Total Administrative</b>	19,990		
<b>Other Operating</b>			
521 · Insurance	3,400		
522 · Membership Fee - GVC	2,166		
523 · Taxes and Contingency			
523.1 · Taxes - Property	6		
523.3 · Arizona Corporation Fee	10		
523.4 · BANK FEES	60		
523 · Other	500		
<b>Total 523 · Taxes and Contingency</b>	576		
<b>Total Other Operating</b>	6,142		
<b>Total Operating</b>	84,182		
<b>Profit or (Loss)</b>	1,648		

ATTACHMENT E  
ARCHITECTURAL COMMITTEE (AC)  
OCT 2018

LOT	REQUEST DATE	REQUEST	ACTION	DATE
174	1-20-18	SOLDIER WALL	APPROVED	1-24-18
101	1-29-18	PAINT APPLICATION	APPROVED	1-29-18
123	1-31-18	PAINT APPLICATION	APPROVED	1-31-18
142	1-31-18	PAINT APPLICATION	APPROVED	1-31-18
078	2-7-18	SOLAR PANELS	APPROVED	2-12-18
191/192	2-14-18	GATE BETWEEN LOTS IN COMMON WALL	APPROVED	2-18-18
228	2-21-18	PAINT APPLICATION	APPROVED	3-01-18
126	3-16-18	PAINT APPLICATION	APPROVED	3-16-18
061	3-20-18	PAINT APPLICATION	APPROVED	3-20-18
037	3-20-18	PAINT APPLICATION	APPROVED	3-21-18
044	4-7-18	PAINT APPLICATION	APPROVED	4-26-18
002	4-27-18	SOLDIER WALL IN BACK YARD	APPROVED	4-27-18
129	5-3-18	PAINT APPLICATION	APPROVED	5-3-18
190**	5-10-18	SOLAR	APPROVED	5-10-18
223	6-2-18	ROLLING SUNSCREENS BACK PATIO	APPROVED	6-4-18
162	6-1-18	PAINT APPLICATION	APPROVED	6-2-18
060	5-1-18	MODIFY BACK WALLS	APPROVED	5-8-18
163	8-6-18	PAINT APP FOR TRIM	APPROVED	8-6-18
041	7-20-18	REAR YARD LANDSCAPE & RAMADA	APPROVED	7-25-18
176	6-20-18	SOLDIER WAL	APPROVED	6-20-18
190	5-10-18	PAINT APPLICATION	APPROVED	5-15-18
132	8-21-18	NEW GATE AND WINDOW SCREEN – GARAGE	APPROVED	8-25-18
132	8-27-18	LANDSCAPE-PAVERS	APPROVED	8-29-18
132	8-25-18	PAINT APPLICATION	APPROVED	9-15-18
219	9-4-18	AIR CONDIDITION GARAGE	APPROVED	9-7-18
221	9-19-18	REPLACE PATIO SLAB	APPROVED	9-19-20
043	10-2-18	PAINT APPLICATION	APPROVED	10-2-18

We have added another color that can be used for stucco: DEC748-OYSTER This color has also been used for trim on three homes.

We have two garage doors that have been painted chocolate chunk and use of this color option for the garage door will be considered case by case.

We received complaints on 2 homes with bright white on their parapet walls after having the roof resealed and they have been repainted using DE6081 (Rose Bisque).

\*\* Still needs to paint the solar utility box to blend into the brick to which it is mounted as it is currently still bright white.

ATTACHMENT F  
SAN IGNACIO VISTAS, INC.  
LANDSCAPE COMMITTEE REPORT  
OCTOBER 2018

Armando stated that his crew has finished cutting 3 feet behind all the interior walls and along the interior streets as well as working on all the drainage channels. They have also finished cutting at the North End of View Ridge behind the houses on Hidden Crest Court (Lots 88 through 84, and behind Lots 89 through approx. 95)

They will now begin servicing behind homes on Gloria View Court starting at the South End and working their way around the perimeter. When working around the perimeter the crew clears 10 ft from the wall, or at least until there is a drop-off.

Armando also stated he has enough hours in yearly contract to finish all the weed whacking and clean up in the interior and hopes to have everything done by mid-November. Mostly all the cow's tongue cactus has been removed within the association, but he wants to detail the area along Camino Del Sol from the entrance going north to the Dimitri wash.

He wants to try using a pre-emergent spray for the Coronado stone around the newly landscaped areas along Vista Ridge because the Roundup spray is not killing the weeds. He is hoping this will work so that they don't have to hand remove the weeds since they are not affected by the spray. Also he would do this for no additional charge to us.

Our annual tree maintenance will include thinning out the trees on Sonoran View and any necessary work to the stand of trees at the North End of View Ridge.

Joyce gave Armando a list of things that need to be put on the schedule.

1. Stake all the Ocotillo plants that have been planted.
2. Determine locations for and plant the Agave stalks in the common area. We currently have 5 that need located, and Armando said he might have another one for us. We have already installed 5.