

**SAN IGNACIO VISTAS, INC
PO Box 1150
Green Valley, AZ 85622-1150**

SAMPLE

Mr. I.N. Violation
2000 Harvest Moon Dr.
Green Valley, AZ 85622-5813

Re: First Notice
Lot 250

Dear Mr. Violator:

The Board has received a Complaint Form about the colors used recently to paint your home. On June 25, the complaint was validated as evidenced by the attached photo(s).

The Board finds that you are in violation of Section 4.32 A (1) in that you painted your home using colors other than those in the SIV Paint Guidelines.

It appears that you repainted your home without first seeking approval from the Architectural Committee. If you have evidence of Architectural Committee approval, please provide me with a copy at your earliest convenience.

You have the right to a hearing provided you initiate your appeal, in writing, within 30 days of receipt of this letter (see Section 6.3 & 6.4 of the Owners Handbook). Otherwise, we request that you notify the Secretary no later than July 30, 2010, of how and when you will bring your property into compliance.

Failure to respond by July 30, 2010, will cause the Board to send a 'Second Notice' (see Section 6.5 of the Handbook) and fines may begin to accrue.

The requirements of our rules are for the benefit and protection of all homeowners in SIV. Some may seem to be more important than others; however, all are designed to preserve property values and the natural beauty of our setting. By law we are obligated to enforce all of our rules, including those that may seem trivial. Any other action by the Board could have an adverse impact on all property values.

We would appreciate your immediate attention to this matter.

Best Regards,
SIV HOA Secretary

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Green Valley, AZ 85622-1150**

SAMPLE

Mr. I.N. Violation
2000 Harvest Moon Dr.
Green Valley, AZ 85622-5813

Re: Second Notice
Lot 250

Dear Mr. Violator:

On July 1, 2010 we sent you a letter regarding a complaint received on June 25 by the Architectural Committee regarding the color of paint on your home.

In our letter the Board found a possible violation of Section 4.32 A 1) in that you painted your home using colors other than those in the SIV Paint Guidelines without approval. Although you had the right to appeal, we have not heard from you.

We also stated that it appeared that you repainted your home without first seeing the Architectural Committee approval. Although you may have evidence to the contrary you have not provided us with that evidence.

We requested that you bring your property into compliance with our rules by July 30, request a hearing, or notify the Secretary no later than July 30 as to how and when you would bring your property into compliance. To date we have not heard anything from you.

Consequently, the Board has assessed you a fine amounting to \$___ for repainting your home without seeing Architectural Committee approval.

The Board has also determined that since you have also failed to seek steps in order to extend the deadline you are fined a \$___ "Continuing Violation Fine" for failing to bring your property into compliance by July 30, 2010.

These fines are due and payable to the Secretary upon receipt of this letter.

Finally, the Board has determined to begin assessing a Secondary Fine of \$___ for each week or part thereof until the violation is removed and you have given written notice of compliance to the Secretary and the compliance is confirmed by the Board. Refer to Section 6.5 and 6.6 of the Owners Handbook.

We would appreciate your immediate attention to this matter.

Best Regards,
SIV HOA Secretary